

Job description

Data Hub Manager

November 2020

Company context

INTO's mission:

Through innovative partnerships with leading universities we expand opportunities for higher education, ensuring success and transforming the lives of our students and staff.

Across the world, there is increasing demand for top quality higher education, with more and more students demanding access to provision beyond their home country. INTO partners with universities in three continents to address this global demand and help transform their international capacity and performance. Since 2006, we have successfully launched partnerships with 22 universities in Europe, North America and Asia. We have enrolled over 67,000 students from 166 countries and now have about 1700 employees, based round the world.

Our website <http://www.intoglobal.com/> has details of how we are organised and our outstanding achievements so far.

Role context

As the Data Hub Manager, you will be leading the development and management of an exciting new initiative to build a large-scale data ecosystem. Working with a new team and by developing global partnerships you will help launch a range of new digital offerings to be offered to our global customer base of students and universities across the globe.

Reporting line

The role reports to the VP, Enterprise Information.

Job purpose

This role has a key responsibility for specifying, ingesting and quality assuring large volumes of data sources collected from external systems. You will be involved in managing data engineering and data analytics staff and building and nurturing partnerships with global data providers.

Key accountabilities and duties

Role and responsibilities

- Designing and building a new data environment that will be used on across multiple digital products
- Managing a core team of data subject matter experts to ingest and QA large volumes of inbound data from structured and semi-structured sources
- Finding and developing partnerships with external data providers and managing the data that

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- they supply
- Working with the business to define and drive new digital marketplace offerings

The job title does not define or limit your duties and you may be required to carry out other work within your abilities from time to time at our request. We reserve the right to introduce changes in line with technological developments which may impact upon your job duties or methods of working.

Location

The post is based in Brighton. Travel within the UK and abroad may be necessary and flexibility is required to meet the demands of the post, including occasional weekend working. The post holder may be reasonably required to work from any INTO or partner location at any time.

Safeguarding

As part of our safeguarding procedures, applicants are asked to note that:

- references will be followed up;
- all gaps in CVs must be explained satisfactorily;
- proof of identity and (where applicable) qualifications will be required;
- reference requests will ask specifically whether there is any reason that they should not be engaged in situations where they have responsibility for, or substantial access to, persons under 18;
- appropriate suitability checks will be required prior to confirmation of appointment.

This role may meet the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974. If so, all applicants who are offered employment will be subject to a Disclosure and Barring Service check before the appointment is confirmed. This will include details of cautions, reprimands or final warnings as well as convictions.

Please see the next page for person specification...

Person specification

| | Essential | Desirable |
|----------------------------------|---|---|
| Legal status | <ul style="list-style-type: none"> Eligibility to work in and travel freely to and from the UK, i.e. valid UK or EU passport | |
| Education/ qualifications | | <ul style="list-style-type: none"> Degree in Computer Science or other numerate of business discipline |
| Experience/skills | <ul style="list-style-type: none"> Experience of working in a data collection team with reference to screen-scraping and ingestion of data via API Experience building and running partnerships with external data providers and service providers Team leadership experience Strong written and spoken communication skills, with the ability to work effectively with developers and end-users and to produce concise and comprehensible requirements. Data Quality Assurance expertise Ability to work with minimal supervision. | <ul style="list-style-type: none"> Microsoft Azure experience, particularly SQL Server & Cosmos DB Experience working in a micro-service architecture particularly Azure API Manager or Jitterbit Experience using Microsoft Power BI or equivalent technologies. Domain experience in Higher Education and/or international recruitment Machine Learning experience Experience using Salesforce or equivalent CRM technologies |