



Job description

Test Analyst

Company context

INTO's Mission:

Through innovative partnerships with leading universities we expand opportunities for higher education, ensuring success and transforming the lives of our students and staff.

Across the world, there is an increasing demand for top-quality higher education, with more and more students demanding access to provision beyond their home country. INTO partners with universities in three continents to address this global demand and help transform their international capacity and performance. Since 2006, we have successfully launched 21 partnerships with 19 universities in Europe, North America and Asia. We have enrolled over 50,000 students from 166 countries and now have about 1600 employees, based around the world.

Our Mission is underpinned by five core values: Purpose, Partnership, Performance, Passion and Pride. We seek employees who share these values in an organisation which has a diversity of talent specialisms and cultures.

Our website <http://www.into-corporate.com/> has details of how we are organised and our outstanding achievements so far.

Role Context

INTO is in the process of developing a range of external-facing customer portals and application forms to increase the range of its digital interactions with all customer groups. This post will play a key role in testing new developments and supporting live functionality across that suite of portals and forms.

Reporting line

The role reports to the Test Manager.

Job purpose

The Test Analyst will help with testing, building and maintaining INTO's range of new customer facing portals and application forms. They will have the opportunity to actively contribute to the initial development and ongoing evolution of those systems, supporting the Test Manager as needed. The post will involve the documentation of test cases and scripts, through to their own testing and liaising with both end users and developers throughout the testing process.

IUP 2 LLP
ONE GLOUCESTER PLACE
BRIGHTON, EAST SUSSEX
BN1 4AA, UK

T +44 [0]1273 665200
F +44 [0]1273 679422
E corporate@intoglobal.com
W www.into-corporate.com

Key accountabilities and duties

Role and Responsibilities

- Participating in multi-disciplinary, agile teams working together to create digital solutions.
- Translating user stories into test cases.
- Identify, create and report on the criticality of bugs raised, whilst ensuring bugs are re-tested in a timely manner.
- Maintain and create automation scripts using Selenium C# in Visual Studio.
- Actively involved in regression testing.
- Undertake testing as needed on both existing system enhancements and new developments.
- Deputise for the Test Manager or other testers as required.

The job title does not define or limit your duties and you may be required to carry out other work within your abilities from time to time at our request. We reserve the right to introduce changes in line with technological developments which may impact upon your job duties or methods of working.

Location

The post is based in Brighton. Occasional UK travel maybe required.

Safeguarding

As part of our Safeguarding procedures, applicants are asked to note that:

- references will be followed up;
- all gaps in CVs must be explained satisfactorily;
- proof of identity and (where applicable) qualifications will be required;
- reference requests will ask specifically whether there is any reason that they should not be engaged in situations where they have responsibility for, or substantial access to, persons under 18;
- Appropriate suitability checks will be required prior to confirmation of appointment.

This role may meet the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974. If so, all applicants who are offered employment will be subject to a Disclosure and Barring Serviced check before the appointment is confirmed. This will include details of cautions, reprimands or final warnings as well as convictions.

Please see the next page for person specification...

Person Specification

	Essential	Desirable
Legal Status	<ul style="list-style-type: none"> Eligibility to work in and travel freely to and from the UK, i.e. valid UK or EU passport. 	
Education/Qualifications	<ul style="list-style-type: none"> Bachelor's Degree or equivalent professional experience 	<ul style="list-style-type: none"> Testing Qualification
Experience/skills	<ul style="list-style-type: none"> Experience of Agile practices and working in scrum teams Familiarity with good practice in IT testing and support Willingness to learn and develop knowledge of relevant systems 	<ul style="list-style-type: none"> Experience of writing test automation scripts (preferably in Java or C#/Selenium) Experience in the education industry Experience of projects delivering customer portals Experience of testing frameworks and systems

As a Test Analyst, you will have:

- A passion for software testing and quality assurance and its role in delivering excellent software solutions.
Ability to focus on both detail and accuracy.
Ability to take a lead role in the refinement of user stories to ensure all requirements are captured appropriately and understood correctly.
- Ability to work unsupervised and regularly work to tight deadlines under pressure.

Test Analyst Responsibilities:

- Estimate and prioritise testing activities.
- Plan and develop testing processes for new and existing products to meet client needs.
- Creating detailed manual test cases.
- Creating and maintaining robust automation scripts.
- Identify, record, and track bugs and conduct regression testing when bugs are resolved.
- Liaise with internal teams (e.g. developers and product owners) to identify system requirements.
- Review requirements, technical specifications and designs and provide meaningful feedback in a timely manner.
- Investigate the causes of non-conforming software.
- Stay up to date with new testing practices and technologies.
- Experience with both White Box and Black Box testing.

Technical Skills

The ideal candidate will have most of the following:

Visual Studio	Cross browser testing (Browserstack or similar)	JIRA
Selenium with C#	Test Rail (Test management)	Bug management